The staff positions and descriptions are updated annually and approved by the Operations Committee in the annual Operations Plan.

The **Director** has executive authority to manage the continuing development and operation of the ACCSP, including executive leadership for the program, overall programmatic management and guidance, committee staff support, and responsibility for the day-to-day operations. The Director is responsible for long range planning and budget requirements. The Director supports partners in continued development and implementation of program standards. The Director also provides policy level input on development of a national fisheries information system, including coordinating with the Gulf and Pacific coast fisheries statistics initiatives. The Director serves as the spokesperson for the ACCSP before Congress, commissions, national organizations, stakeholders, and other interested parties. The ACCSP Director receives policy direction from and is accountable to the Coordinating Council, its Executive Committee, and Finance Subcommittee.

The Director provides staff for partners as needed to implement funded projects. These personnel are hired jointly in cooperation with partners and placed in partner offices. The supervisor from the partner agency and the Director cooperatively develop annual performance reviews for these personnel. Officially, they are ASMFC personnel, subject to ASMFC policies and guidelines, and the ASMFC provides the administrative support to them.

Hiring and firing of ACCSP staff will be the direct responsibility of the Director, after consultation with the Executive Committee of the Coordinating Council. The Chair of the Coordinating Council conducts the annual performance review of the Director, with oversight by the Executive Committee. Hiring and firing of the Director is the responsibility of the Executive Committee.

The **Network Administrator** manages the technical infrastructure that supports the ACCSP systems.

The **Data Team Leader** provides guidance for all data-related activities. This includes the development and operation of the Data Warehouse, database development, data collection prototype development, data communications, operation of all information systems, and contracting for information technology work.

Other members of the data team include the **Data Analyst** and two **Data Coordinators**. They provide programming capabilities and system support required to develop and fine tune the data management system and assist users as they access the system. The Data Coordinators also directly participate in customer-related data intensive activities (e.g., stock assessment data workshop). The Data Analyst is responsible for development and maintenance of

partner data feeds and verification, website development and maintenance, and assisting in partner data collection activities as needed.

The **Software Team Leader** coordinates the development and management of the ACCSP data management systems. Responsibilities include the production, development, testing, and documenting the software supporting the ACCSP fisheries information systems as well as any custom software required for internal operations. This person also assists partners with software development issues or requirements.

The **Fisheries Programmer** provides expert consultations to partners as they implement new reporting and licensing/permitting systems, as well, as, continues to support the development of SAFIS. The Fisheries Programmer assists the Software Team Leader and the Data Team Leader in the development and operation of the ACCSP data management systems and programming, establishing quality control and assurance protocols, and documenting information systems.

The **Outreach Coordinator** is responsible for all outreach-related activities, including promotion of the ACCSP mission, implementation of strategic plans, development of outreach and public relations materials, and assistance to partners implementing the ACCSP standards. The Outreach Coordinator is responsible for the content and design of the ACCSP website, quarterly newsletter, annual reports and news releases.

Figure 1B:
ORGANIZATIONAL CHART OF THE ACCSP STAFF